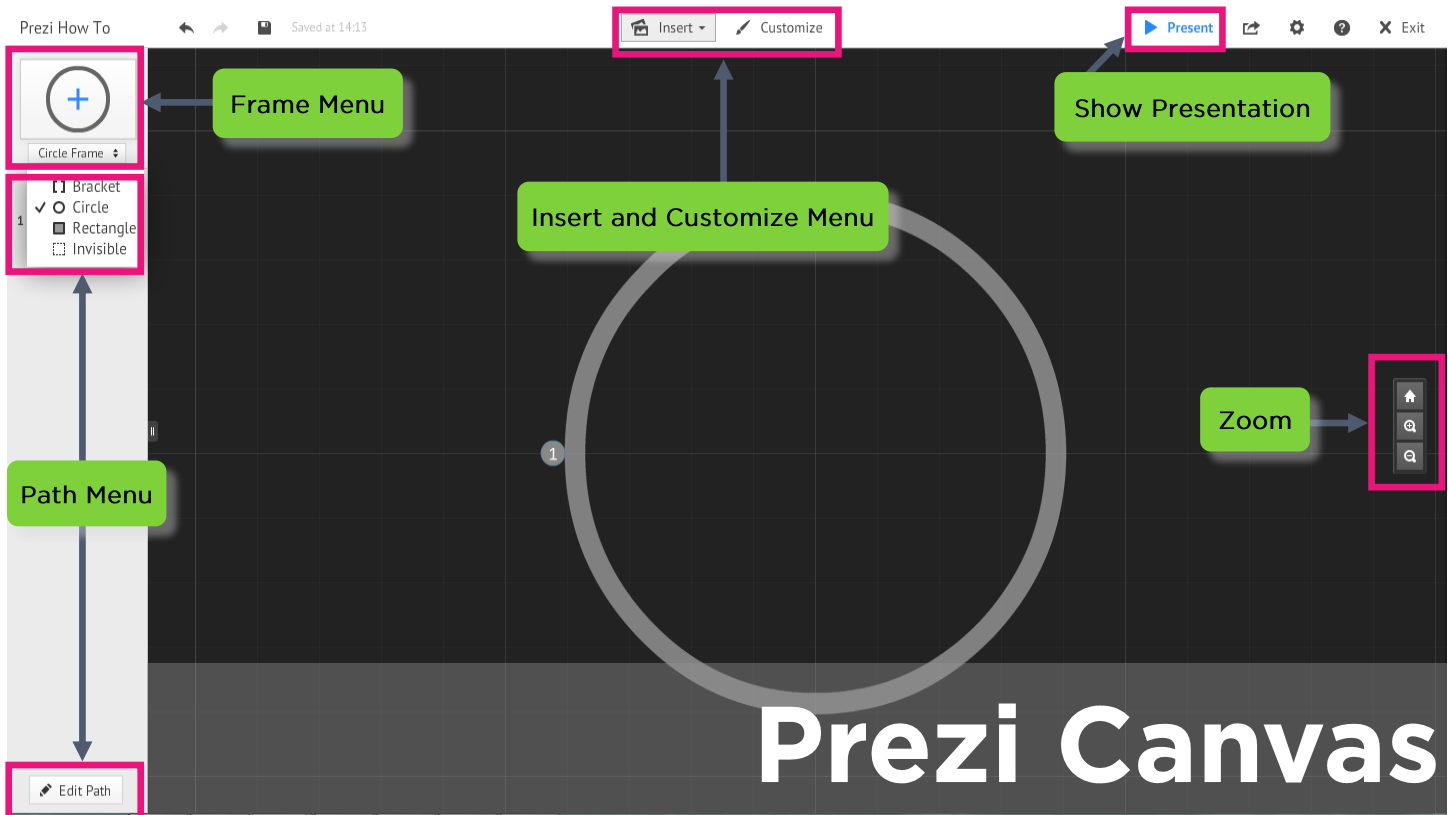


Prezi 101

Prezi Basics



Canvas - the background where you can add your Prezi elements.

Path - the pattern your Prezi will follow (similar to laying out slides in PowerPoint).

Edit Path - this option allows you to change the order of your “slides”, and add/delete points.

Frame Menu - frames that include brackets, rectangle, circle, and invisible frame. These can be used to organize points in your presentation in your presentation. **Note: adding frames will also add a new path point.**

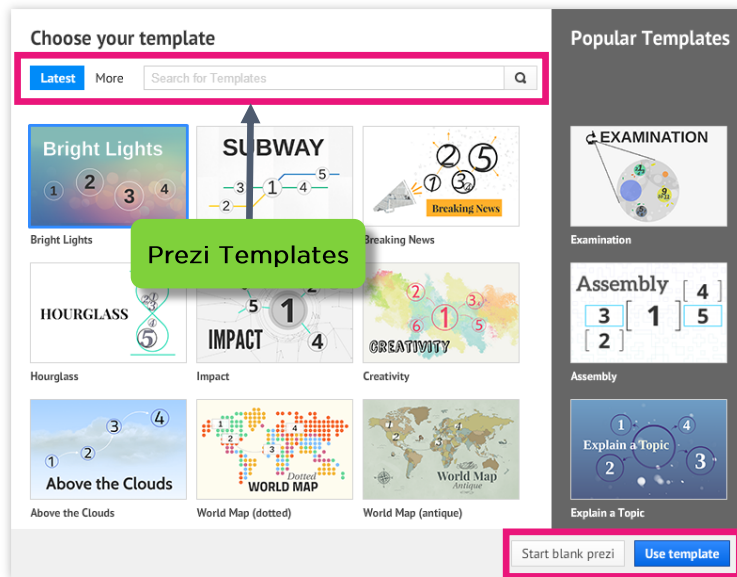
Insert Menu - includes elements like photos, videos, symbols, arrows, and more.

Customize Menu - includes options to personalize your Prezi - you can change backgrounds, fonts, color schemes, and more.

Present - use to play your Prezi according to the path you’ve created.

Zoom Control - change the view of your presentation. You can also use the rollerball on your mouse to zoom in and out, or click the Home button to return to the beginning.

Using Prezi Themes



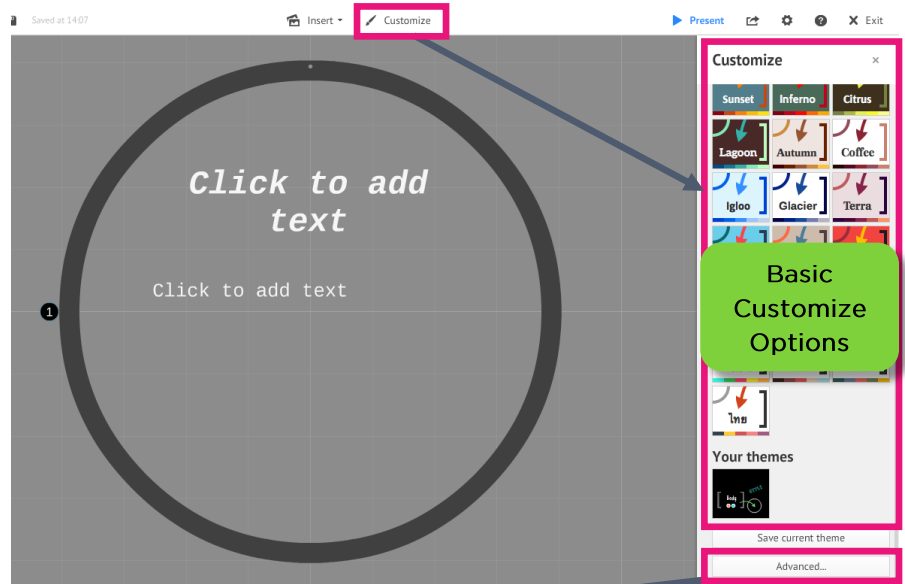
When you create a new Prezi, you're given the option to create using a **Template**, or customize a **Blank** form.

Prezi templates come with **preset backgrounds, layouts, images, and colors**. Note: you can make adjustments to these templates as you create your presentation.

To find templates, you can browse options from the **Latest** and **More** list, or **Search** for something specific.

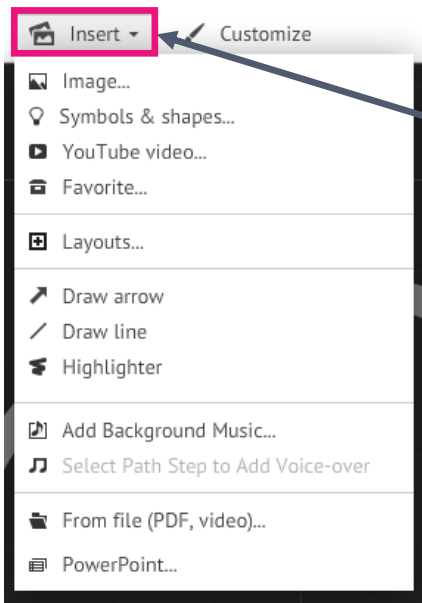
To make changes to your template, choose the **Customize** option at the top. From there, you can change the background and color scheme.

If you choose **Advanced**, you can also make specific adjustments to fonts, colors, background, and more.



Advanced
Customize Options

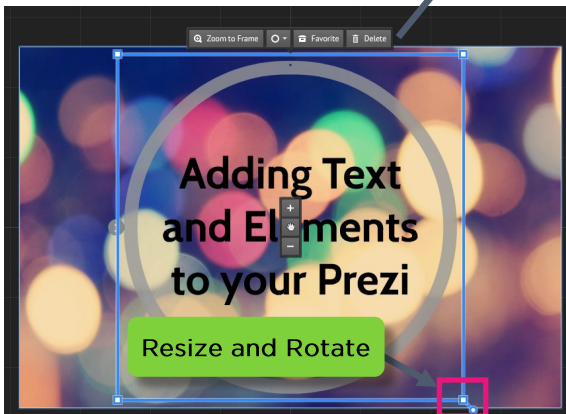
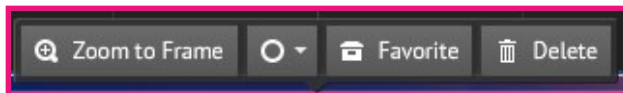
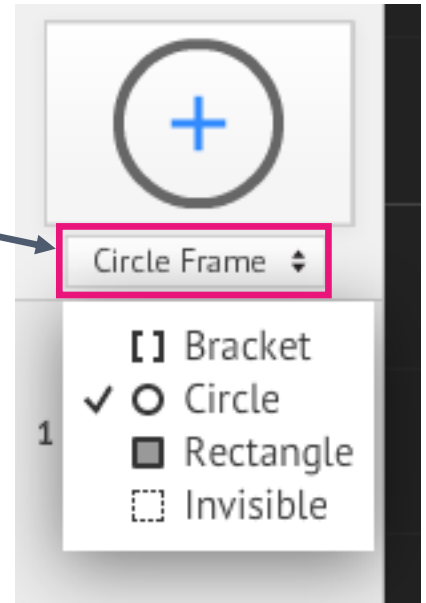
Creating your Prezi



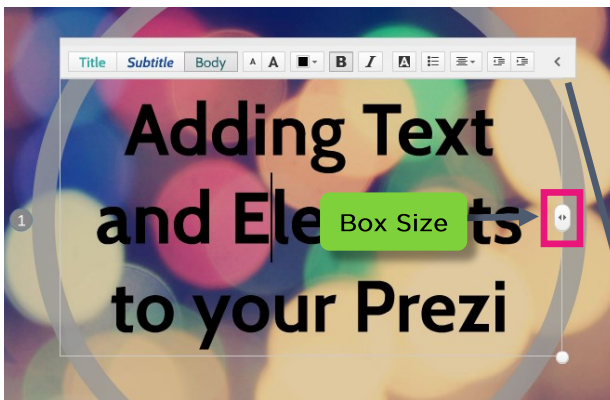
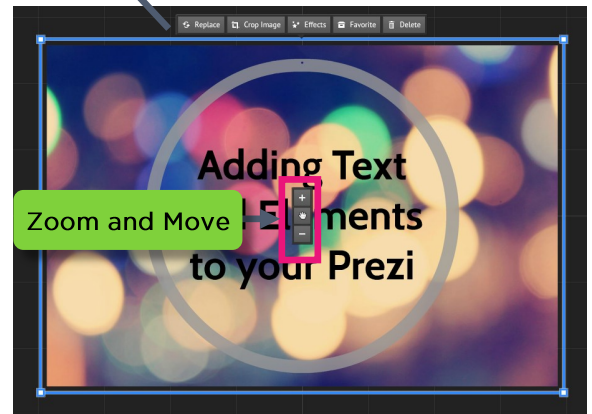
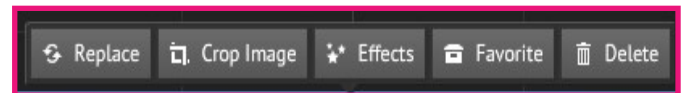
Adding elements to your Prezi is easy - simply choose the element from your **Insert** or **Frames** menu.

These elements will show up on your canvas, and you can adjust them from there.

Note: You can add multiple elements to a path point, then select them at once and group them.



When selected, each type of element has a toolbar that will give you options to zoom, resize, rotate, delete, and more.



To add text, just click the area you'd like the text to appear in on the canvas. This will add a text box with menu options to change the font size, color, alignment, etc.

To change the text box size, move the arrow on the right of the box.



Set and Edit Path

The Path is the order of points your Prezi will follow - similar to slides in PowerPoint.

You can plot your Path anywhere throughout your canvas - you can zoom to a spot, move from side to side, and rotate.

Note: be careful adding too much rotation - it can be disorienting when there is too much animation at once!

The screenshot shows the Prezi interface with several annotations in green callout boxes:

- Click and drag items to change their order, or press X in top right corner to remove**: Points to the 'Bracket Frame' on the left sidebar.
- Click Done to set Path**: Points to the 'Done' button in the top right corner.
- Add animation within a frame**: Points to a frame in the path.
- Select any image, text, or object to add it to your path**: Points to a text box on the canvas.
- You can also choose Add Current View to add that portion to your path**: Points to the 'Add current view' button in the bottom left.
- Select Edit Path to Start**: Points to the 'Edit Path' button in the bottom left.

The main canvas displays a path with three frames. The first frame is highlighted with a pink box and contains the text 'Adding Text and Elements to your Prezi'. The second frame is also highlighted with a pink box and contains the text 'Adding Text and Elements to your Prezi'. The third frame is highlighted with a pink box and contains the text 'Adding Text and Elements to your Prezi'. The path is represented by a grey line with numbered points (1, 2, 3) and a large grey circle around the text.

Prezi Examples

<https://prezi.com/vgj5kiy-3zsd/the-magical-theory-of-relativity/>

<https://prezi.com/dgjzw8wsdwfb/template-creative-zone/>

<https://prezi.com/0vzvvpzyvdq/small-business-saturday-prezi/>

<https://prezi.com/58kalfjrp4g6/storytime-and-early-literacy/>